

FORMAL AUTHORISATION FOR COLLECTION OF EXAMINATION RESULTS
SUMMER 2017

National Examination Protocol makes it clear that examination results are first and foremost the property of the candidate. The candidate is required to give authority to the person who is to collect results in the event that the candidate is unable to collect in person.

This form needs to be handed to the Examinations Office or the School Office beforehand. Please detach the slip below and give to the nominee to present on results day. Results will not be released without the student's written consent.

For the attention of: Mrs D Hill-Jones (Examinations Manager)

Unfortunately, I will not be able to collect my public examination results in person on:

_____ (insert collection date)

I am therefore authorising for these to be collected on my behalf by:

_____ (insert nominee)

I understand that they will need to present the slip below on results day.

_____ (student signature)

_____ (student name - print clearly)

_____ (student candidate number) _____ (Form)

_____ (Contact number in the event of a query)

✂.....

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This slip must be presented on results day by the authorised nominee

Student Name..... Form.....Candidate no.....

Unfortunately, I will not be able to collect my public examination results in person on:

..... (insert collection day)

I am therefore authorising for these to be collected on my behalf by:

..... (insert nominee)

Student signature.....